



Khulna University  
Khulna  
Office of the Registrar  
(Establishment-03)

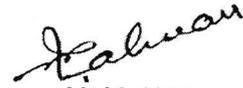
**Record Number:** 37.01.4701.000.108.08.0008.23.34

**Date:** 09/03/2026

**Office Order**

In exercise of power entrusted by the concerned office order (Memo No. 03.069.025.06.00.003.2011-144 (500) dated 19-06-2011 A.D. and 05-03-1418 B.E.) issued from the Secretariat of the Honourable Prime Minister of the People's Republic of Bangladesh Mrs. Sharmin Akter, Assistant Director, Finance and Accounts Division in Khulna University, Khulna, Bangladesh has been granted earned leave for 17 (seventeen) days from 29 March to 14 April, 2026 & permitted 16 (sixteen) days Eid-ul-Fitr & weekly holidays from 13 to 28 March, 2026 for a total period of 33 (thirty three) days from 13 March to 14 April, 2026 for her son's medical treatment in India. The Government of Bangladesh or the authority of Khulna University will have no financial involvement/contribution in this issue. She will be temporarily released from her duties at the University from the afternoon of 12 March, 2026.

This office order has been issued with the approval of the authority.

  
09-03-2026

Professor Dr. S M Mahbubur Rahman  
Registrar (In-Charge)

**Record Number:** 37.01.4701.000.108.08.0008.23.34/1 (11)

**Date:** 09/03/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka,  
;
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka,  
;
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka,  
;
4. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka,  
aka,  
;
5. General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka,  
;
6. Director, Finance and Accounts Division, Khulna University, Khulna,  
;

7. Director, ICT Cell, Khulna University, Khulna,

;

8. Secretary to the Vice-Chancellor, Khulna University, Khulna (requested to inform to the Hon'ble Vice-Chancellor),

;

9. Secretary to the Pro-Vice Chancellor, Khulna University, khulna (requested to inform to the Hon'ble Pro-Vice Chancellor),

;

10. Officer (In-charge), Passport and Immigration Office, all port of Bangladesh,  
and

11. Mrs. Sharmin Akter, Assistant Director, Finance and Accounts Division, Khulna University, Khulna,



*Amin*

09-03-2026

Reshma Aktar

Deputy Registrar & Section Head  
(Establishment-03)